

MACON COUNTY AIRPORT AUTHORITY
Minutes of the Meeting Held on June 29th, 2021

The Macon County Airport Authority holds its regularly scheduled meeting on June 29th, 2021. All members with the exception of Member Rhodes, who is out of town, are present. Also present are Ronnie Beale, County Commissioner; Jimmy Luther, WK Dickson; Joe Collins, Legal Counsel; Jake Tallent, MaconAir employee; and Teresa McDowell, Clerk. Chair Schmitt welcomes all present and calls the meeting to order at 4:08 p.m.

APPROVAL OF MEETING HELD MAY 25TH, 2021: After a brief discussion, Member Shuler makes a motion to approve the minutes as forwarded. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT: NONE

OLD BUSINESS:

1. **Update on Drake Lease Revision:** Mr. Collins reports that the lease has been forwarded to the FAA and he is now awaiting their response.
2. **MOA Status and Review of Conference Call:** Chair Schmitt address this agenda item and states that no decisions were made during the scheduled ZOOM meeting. He continues by stating that a new meeting will be scheduled in about thirty (30) days, and that hopefully more information will then be available.
3. **Update on Upstairs Office Space Lease:** Commissioner Beale states that he has spoken with Orville Coward, the attorney for Drake Enterprises, and that it has been decided that the lease issue should be put on hold until the FAA has approved the lease between MaconAir and the MCAA before entering into another lease with Mr.
4. **Update Of Fiber Install:** Commissioner Beale reports that the fiber install project is almost complete, with the exception of actually having the fiber installed at the terminal building. This project should be complete by the by the third Monday in July. After the fiber is installed at the terminal building, it will be made "hot" upon the Commissioners' direction.
5. **Update On Retreat Schedule:** Member Horton asks that the authority members determine a time for September, 2021 on which they will be available for the retreat. Member Horton will plan the retreat based on the submitted dates.

NEW BUSINESS:

1. **Approval of Budget Ordinance Amending FY 2020-2021 Budget:** Finance Director, Lori Carpenter is available and presents a budget amendment for approval. After a discussion, Member Horton makes a motion to approve the amendment as presented. Member Haithcock seconds the motion and it passes by unanimous consent.
2. **Approval of Budget Ordinance for FY 2021-2022 Budget:** Ms. Carpenter presents a budget ordinance for approval. After a discussion, Member Horton makes a motion to approve the ordinance as presented. Member Shuler seconds the motion and it passes by unanimous consent. The FY 2021-2022 budget is in the amount of \$33,650.00.

OTHER BUSINESS:

1. Project Engineer Jimmy Luther and Ms. Carpenter report that the airport has been awarded \$30,000.00 in CARES Act funding. The necessary documentation has been submitted to insure payment.
2. Mr. Luther reports that the fuel farm project is ready for bids, and that he will discuss potential closures with FBO Phillips. He also requests that Mr. Phillips attend the pre-bid meeting. Mr. Luther continues by stating that the fuel farm has to stay within the existing footprints and that the tanks will be taller in order to fulfill the 12,000 gallon preference. There will also be fencing around the farm. Currently there is no construction funding available, but all pre-construction tasks such as design, bidding etc. can be accomplished with the available funding.
3. Commissioner Beale reports that the road moving project is still in the RPO through the Department of Transportation, and the project is scheduled for March 2022.
4. Members Horton and Haithcock are planning on attending the NCAA conference for Region 3 in Statesville. This is an important function for the authority. Commissioner Beale also suggests that a representative for the authority plan on attending the Commissioners' meeting periodically in order to give an update about the airport. Mr. Beale continues by stating that he airport is a very important economic tool for Macon County. Mr. Beale reports that the commissioner's meeting is held the second Tuesday of each month, and a tentative date for a representative of September 10th, 2021 is suggested for attendance.

There being no further business to discuss, a motion is made by Member Shuler to adjourn the meeting. The motion is seconded by Member Haithcock and passes unanimously. The meeting is adjourned at 5:19 p.m.

Respectfully submitted:

Pete Haithcock, Secretary